



8360 Leeming Road East, RR #3, Mount Hope, Ontario L0R 1W0  
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## **ADMISSIONS POLICIES**

**To be signed off on annually prior to participation in any program.**

- 1. Payment/Refund/Cancellation Policy:** \_\_\_\_\_ (initial)  
-All accounts must be paid in full at the time of registration to participate in any activity at TEAD. ***Any declined payments are subject to a \$20.00 fee and must be paid prior to participation in the program.***  
- Fees are for a participant to attend a **full** session of lessons in the designated section of the program. There are **no** partial sessions for participants.  
- Due to costs incurred by TEAD, no refunds will be made after the program starts.  
- A \$50 cancellation fee is required for all cancellations. TEAD will provide a 75% refund (less the \$50 cancellation fee) **ONLY** if the space is filled by another participant prior to the start of the program.  
- If registration fees are paid, and prior to the start of program, illness or injury prevents the registrant from participating in the program, TEAD will work with the individual/family/caregiver to transfer the participant to a different session.  
**Class Cancellations:** Make up classes or credits will be offered where TEAD is the cause of the cancellation. In the case of inclement weather and cancelled by TEAD **only** make-up sessions will be offered where possible. \_\_\_\_\_ (initial)  
Any credits issued must be used in the session immediately following or they will expire. \_\_\_\_\_ (initial)  
*Credits have no cash value.*  
**Absences and Cancellations:** **Please report absences by calling 905-679-8323, ext. 226 or emailing [troton@tead.on.ca](mailto:troton@tead.on.ca).**  
Instructors cannot check emails once they have gone to the arena so, please give notice as far ahead as possible. There will be a 10–15-minute grace period for late arrivals (please call ahead to let us know if you will be late) \_\_\_\_\_ (initial)
- 2. TEAD makes every effort to fulfill your full scheduled lesson. However, to ensure participant safety, programs may be modified subject to instructors' discretion.**
- 3. Footwear Policy:** For your own safety no one is permitted on the property wearing open toe or heel shoes such as sandals, flip flops, crocs or clogs. \_\_\_\_\_ (initial)
- 4. Dress code policy: Riders must wear long pants, close-toed shoes or boots (no crocs or keens) & a jacket with a working zipper. ASTM helmets are provided. Gloves are also recommended.**
- 5. Weight Limit:** The **maximum rider weight limit is 170lbs.** This is for the safety of our riders, volunteers & horses and adheres to all CanTRA guidelines. \_\_\_\_\_ (initial)
- 6. Non-Smoking Policy:** **There is NO SMOKING ANYWHERE on the TEAD property.** \_\_\_\_\_ (initial)
- 7. No dogs permitted on the property- Please leave your dogs at home-barking dogs left in your car can spook the horses and pose a safety risk to our riders.** \_\_\_\_\_ (initial)
- 8. Help us to prevent the spread of disease by keeping clothes & footwear you have worn at other barns away from TEAD** \_\_\_\_\_ (initial)